

Privacy Policy

1. Introduction.

1.1. Effective Date. The effective date of this Privacy Policy is May 1, 2019.

1.2. Purpose. eLegal Training, LLC (“ELegal Training” or “**Company**”) is committed to respecting the privacy rights of users of the ELegal Training website, the ELegal Training service, and any software applications made available by ELegal Training, such as any mobile device application ELegal Training makes available (together, the “**Service**”). ELegal Training has published this “Privacy Policy” to show its commitment to fair information practices and to the protection of privacy.

1.3. Scope. This Privacy Policy is only applicable to the Service, and not to any websites or services of third parties (“**Third Party Websites**”), which may have data collection, storage, and use practices and policies that differ materially from this Privacy Policy. For additional information, see Section 10 (Third Party Websites) and Section 4.2.3 (Third Party Cookies and Advertising).

1.4. Separate Terms of Service. By using the Service, you represent and warrant that you have also read and understood, and agree to be bound by, both this Privacy Policy and ELegal Training’s separate Terms of Service document (the “**Terms of Service**”), which is incorporated by reference and made part of this Privacy Policy. The Terms of Service document is available at <https://www.eLegalTraining.com/about/terms>.

1.5. No Permission Without Agreement. By using the Service, you represent and warrant that you have read and understood, and agree to the terms of, this Privacy Policy. If you do not understand or do not agree to be bound by this Privacy Policy, you must immediately cease using or accessing the Service.

2. Updates and Changes to Privacy Policy.

2.1. Each time you access the Service, the then-current version of this Privacy Policy will apply. Each time you use the Service, we recommend that you check the date of this Privacy Policy in Section 1.1 (Effective Date) and review any changes since the last time you used the Service.

2.2. Although most changes are likely to be minor, ELegal Training reserves the right, at any time and without notice, to add to, update, change, or modify this Privacy Policy, simply by posting a new version on this page. Any such addition, update, or change will be effective immediately on posting. Unless ELegal Training obtains your express consent, any revised Privacy Policy will apply only to information collected after the effective date of the revised Privacy Policy, and not to information collected under any earlier Privacy Policy.

3. Children’s Privacy.

ELegal Training does not solicit or knowingly collect Personal Information from children under the age of 13. If ELegal Training obtains actual knowledge that it has collected Personal Information from a child under the age of 13, ELegal Training will immediately delete that information from its database. Because ELegal Training does not collect Personal Information from children under the age of 13, ELegal Training has no such information to use or disclose to third parties. ELegal Training has designed this Privacy Policy to comply with the Children’s Online Privacy Protection Act (“COPPA”).

4. Information Collection Practices.

4.1. **Traffic Data.** Like most website and mobile application operators, ELegal Training collects information that web browsers automatically make available, including: (i) IP addresses; (ii) Internet domain names; (iii) types of devices accessing the Service; and (iv) types of Web browsers accessing the Service (collectively “**Traffic Data**”). Traffic Data is not meant to personally identify you, although it may be possible to identify you using Traffic Data in combination with other data.

4.2. **Cookie Policy.** “**Cookies**” are text files that are placed on your computer by websites that you visit or certain emails that you open. Cookies store a string of information on a user’s computer or mobile device, which the user’s web browser provides to the Service automatically each time it interacts with the Service. The purpose of Cookies is to identify the user as a unique user of the Service, or to store the user’s preferences for that website. ELegal Training uses two types of Cookies: “first-party cookies” and “third-party cookies.”

4.2.1. **First Party Cookies.** ELegal Training uses first-party Cookies on the Service for the following purposes: (1) to gather visitor and access information relevant to customizing the Service to your interests and (2) to store your user ID so you do not have to re-enter it each time you use the Service.

4.2.2. ***If you do not wish to have first-party Cookies placed on your computer or mobile device, you should set your web browser to refuse Cookies before accessing the Service. However, certain features of the Service may not function properly without the aid of Cookies. If you refuse Cookies, you assume all responsibility for any resulting loss of functionality.***

4.2.3. Third Party Cookies and Advertising.

4.2.3.1. **Advertising on Third Party Websites.** ELegal Training may advertise on other Third Party Websites to you after you access the Service. We and third-party marketing partners, including without limitation Google, Inc. (“**Google**”), may use first-party Cookies (such as the Google Analytics cookie), third-party Cookies (such as the DoubleClick cookie), and web beacons (such as the Facebook conversion-tracking pixel, see <https://www.facebook.com/business/a/online-sales/conversion-tracking>), including across multiple devices, to inform, optimize, and serve advertisements to you based on your use of the Service. This practice is commonly known as retargeting or remarketing (see https://en.wikipedia.org/wiki/Behavioral_retargeting).

4.2.3.2. Google Analytics.

4.2.3.2.1. Google Analytics is a web analytics service that helps website and app owners understand how their visitors engage with their properties. It may use a set of cookies to collect information and report website usage statistics without personally identifying individual visitors to Google. The main cookie used by Google Analytics is the “__ga” cookie. ELegal Training uses Google Analytics on the ELegal Training website.

4.2.4. Opting Out of Third Party Cookies.

4.2.4.1. You may customize your Google Cookies preferences or opt out of using Google Cookies on the Google Ads Settings page at <http://www.google.com/settings/ads>.

4.2.4.2. You may learn about Facebook Cookies and how to customize your preferences at <https://www.facebook.com/about/ads>.

4.2.4.3. You may opt out of using other third parties' Cookies by visiting the Network Advertising Initiative opt-out page at http://www.networkadvertising.org/managing/opt_out.asp. You can also learn more about how to delete or control Cookies at <http://www.aboutcookies.org/>.

4.3. Third Party Analytics Services.

ELegal Training selects Third Party Analytics Services to help provide the Service to you; for example, Google Analytics. ELegal Training only shares information with the Third Party that is required for the service they are offering and contractually bind these providers to keep any information ELegal Training shares with them as confidential and to be used only for particular purposes.

4.4. Analytics Policy and Device Ad ID Collection.

4.4.1. Advertising IDs or “**Device Ad ID**”s are files that are placed on your mobile application by your device manufacturer. More information is available at <https://developer.android.com/google/play-services/id.html>. The purpose of a Device Ad ID is to identify the user as a unique user of the Service without collecting Personal Information.

4.4.2. ELegal Training collects Device Ad IDs.

4.4.3. *If you do not wish for ELegal Training to access your Device Ad ID, you must inform ELegal Training of your opt-out immediately, using the “Contact Us” form available through your account, and then permanently cease all use of ELegal Training. If you opt out in this fashion, you assume all responsibility for any resulting loss of functionality.*

4.5. Personally Identifiable Information. To use certain features of the Service, you might be asked to provide ELegal Training certain personally identifiable information (“**Personal Information**”). Personal Information includes the following categories, without limitation: (1) “**Contact Data**” (such as your name, phone number, fax number, mailing address and email address); (2) “**Financial Data**” (such as your credit/debit card number, expiration date, and billing address); (3) “**Demographic Data**” (such as your law school graduation date, law school attended, and your billing ZIP code); and (4) “**Third Party Social Media Account Data**” (such as your account information for third party social media accounts when you access the Service in connection to those accounts). In each case, you will be asked to provide Personal Information; the Service will not gather it secretly. ELegal Training may supplement the Personal Information you provide with additional Personal Information gathered from public sources or from third parties (e.g., consumer reporting agencies) who may lawfully provide that information to ELegal Training. You are under no obligation to provide Personal Information, with the caveat that your refusal to do so may prevent you from using certain features of the Service.

4.6. Specific Information Collected. ELegal Training collects the following specific items of Personal Information:

4.6.1. your first and last name

4.6.2. your email address

4.7. Information You Make Public. The Service may contain features (e.g., instant messages, electronic messaging, etc.) that allow you to upload, post, transmit, display, perform, or distribute content, or other information, including your Personal Information. Any information that you choose to disclose through such features becomes public information over which ELegal Training is unable to exercise control. You should exercise caution when deciding to disclose your Personal Information through these features, and you agree to assume all responsibility for doing so.

4.8. Mobile Device Information. ELegal Training may collect: (i) information about the type, make, and model of your mobile device, the operating system you use on the device, browser type and specifications, the network service or wireless communication provider who connects your device to a telecommunications system or systems, your internet protocol address, and other unique identifiers assigned by third parties to your mobile device, and (ii) information about your activity on the device, including your use of other mobile applications on the same device, click data and click patterns in relation to promotional advertising on your device, Cookies (defined above), tracking tags, pixel tags, web beacons, and visitor history.

4.9. Geolocation. ELegal Training may access and collect information regarding the physical geographic location of your computer or mobile device.

5. Information Use and Disclosure Practices.

5.1. Traffic Data and Information Gathered Using Cookies. ELegal Training analyzes Traffic Data and information gathered using Cookies to help ELegal Training better understand who is using the Service and how they are using it. By identifying patterns and trends in usage, ELegal Training is able to better design the Service to improve your experience, and to serve you more relevant and interesting content. From time to time, ELegal Training may release Traffic Data and information gathered using Cookies in the aggregate, such as by publishing a report on trends in the usage of the Service. ELegal Training does not attempt to link information gathered using Cookies to Personal Information.

5.2. Personal Information.

5.2.1. Generally. *ELegal Training will NEVER sell your Personal Information to anyone.* ELegal Training uses your Contact Data to send you information about ELegal Training and ELegal Training's products and services, and to contact you when necessary in connection with the Service. ELegal Training uses your Financial Data to verify your qualifications for certain features of the Service and, when necessary, to bill you. ELegal Training uses your Demographic Data to customize and tailor your experience on the Service. ELegal Training uses your Third Party Social Media Account Data in accordance with this Privacy Policy and the privacy policies of third party social media companies, such as Facebook and Twitter. As with Traffic Data and information gathered using Cookies, from time to time ELegal Training may release Demographic Data in the aggregate, such as by publishing a report on trends in the usage of the Service.

5.2.2. Disclosure Practices. Except under the following categories of circumstances, ELegal Training will keep your Personal Information private, and will not share it with third parties.

5.2.2.1. Disclosure to Third Party Partners in Connection with an Exclusive Discount or Offer. ELegal Training offers exclusive discounts and benefits to certain Third Party Partners and their members or customers. You might claim one of those discounts and benefits, in which case ELegal Training may use your Personal Information to help our Third Party Partners better understand the demographics of our

target audiences, as well as to support both the marketing of ELegal Training's products and services and our Third Party Partner's products and services.

5.2.2.2. Disclosure in Connection with Service. ELegal Training discloses Personal Information to those who help it provide services, including without limitation those who perform technical, administrative, and data processing tasks such as hosting, billing, fulfillment, data storage, and security.

5.2.2.3. By Law or to Protect Rights. ELegal Training discloses Personal Information when required to do so by law, in response to a subpoena or court order, or when ELegal Training believes in its sole discretion that disclosure is reasonably necessary to protect the property or rights of ELegal Training, third parties, or the public.

5.2.2.4. Business Transfers; Bankruptcy. ELegal Training reserves the right to transfer all Personal Information in its possession to a successor organization in the event of a merger, acquisition, or bankruptcy or other sale of all or a portion of ELegal Training's assets. Other than to the extent ordered by a bankruptcy or other court, the use and disclosure of all transferred Personal Information will be subject to this Privacy Policy, or to a new privacy policy if you are given notice of that new privacy policy and an opportunity to affirmatively opt out of it. Personal Information submitted or collected after a transfer, however, may be subject to a new privacy policy adopted by ELegal Training's successor organization.

5.2.2.5. Unpaid Accounts. If you fail to pay any balance owed in consideration of services, ELegal Training may, as permitted by law, report your Personal Information, including without limitation your unpaid balance, to consumer credit reporting services, collection agencies, and others.

6. Consent to Receive Electronic Communications From Company.

Without limitation, by registering for the Service and/or by providing your name, email, postal or residential address, and/or phone number through the Service, you expressly consent to receive electronic and other communications from ELegal Training, over the short term and periodically, including email communications, regarding the Service, new product offers, promotions, and other matters. You may opt out of receiving electronic communications at any time by (a) following the unsubscribe instructions contained in each communication; or (b) sending an email to support@eLegal Training.com.

7. Security of Personal Information.

ELegal Training takes security seriously. We use commercially reasonable safeguards to protect against the unauthorized access, use, modification, destruction, or disclosure of your Personal Information. However, due to the realities of data security, ELegal Training is unable to guarantee that any information provided to us will not be accessed, hacked, disclosed, altered, or destroyed by unauthorized parties.

8. Lost or Stolen Information.

You must promptly notify us if your credit, bank, other financial institution information, username, or password is lost, stolen, or used without permission. In such an event, we will remove the compromised information and update our records accordingly.

9. User Ability to Access, Update, and Correct Personal Information.

ELegal Training wants your Personal Information to be complete and accurate. As stated in the Terms of Service, by using the Service, you represent and warrant that all information you provide in connection with your use of the Service is current, complete, and accurate, and that you will update that information as needed to maintain its completeness and accuracy. To confirm the completeness and accuracy of, or make changes to, your Personal Information, visit your Settings page. Through your Settings page, you may review and update your Personal Information that we have already collected.

10. Third Party Websites.

ELegal Training neither owns nor controls Third Party Websites. Accordingly, Third Party Websites are under no obligation to comply with this Privacy Policy except with respect to Personal Information provided directly to them by ELegal Training. Before visiting or providing Personal Information to Third Party Websites, you should inform yourself of the privacy policies and practices (if any) of those Third Party Websites, and should take those steps necessary to, in your discretion, protect your privacy.

11. Promotional Activities.

From time to time, ELegal Training may conduct contests, giveaways, and other promotions (collectively, “**Promotional Activities**”). Any information submitted in connection with Promotional Activities will be treated in accordance with this Privacy Policy. From time to time, ELegal Training may also ask you to participate in surveys designed to help ELegal Training improve the Service. Any Personal Information provided to ELegal Training in connection with any survey will be used only in relation to that survey, and will be disclosed to third parties not bound by this Privacy Policy only in aggregated form.

12. Business Transitions.

In the event ELegal Training goes through a business transition, including without limitation any merger, acquisition, partnership, business reorganization, debt finance, or sale of company assets, or in the event of an insolvency, bankruptcy, or receivership (together a “**Business Transition**”), ELegal Training may use information collected in accordance with this Privacy Policy and subject to its restrictions, as part of any such Business Transition. In such instances, your information can be part of the assets transferred.

13. Do-Not-Track Disclosure.

ELegal Training does not respond to “Do Not Track” signals sent by browsers.